



दक्षिण बिहार ग्रामीण बैंक Dakshin Bihar Gramin Bank

Head Office: Shri Vishnu Commercial Complex
NH-30, New Bypass, Near BP Highway Services Petrol Pump,
Asochak, Patna-800030
Phone – 0612-2385417

NOTICE

Date: 09.12.2019

Our Bank is going to select personnel (on contract basis) from retired Bank Officers for conducting Concurrent Audit (including revenue audit) of the branches after scrutiny of application as to eligibility criteria and the selection process as decided by the Bank.

Details as follows:

➤ The retired officials to whom concurrent audit to be assigned had:-

- i) Retired honorably from any bank, in MMG Scale II or above. However Retired Officers in Scale IV can be considered for empanelment for CM. Preference will be given to those who superannuate or retire after completing his or her full tenure in the services of the Bank.
- ii) An experience of minimum of 20 years" service in any bank and a satisfactory track record.
- iii) **Branch experience of 10 years as an officer.**
- iv) Worked either as an Incumbent Incharge for a period of minimum 2 years
&/or
Handled credit portfolio of a branch as an officer for a period of 2 years.
&/or
Handled credit at CO / HO level as an officer for a period of 2 years.
- v) **No major penalty imposed by the Bank during the entire service period or no minor penalty imposed by the Bank during the last five years of service (subject to verification from available HRMS record & self certification by the concerned retired officer).**
- vi) In areas with plenty of Empanelled Retired Officials (EROs) available for being utilized as Concurrent Auditors, a Retired Official will be on cooling period for **at least six (6) months** from the date of his / her retirement before becoming eligible for getting an audit assignment, even though he / she may already be on the panel for Concurrent Audit in the Bank.
- vii) An empanelled Retired Official of any bank may be utilized as Concurrent Audit in a branch upto the age of 65 years or till the completion of last quarterly audit assignment, whichever is later.



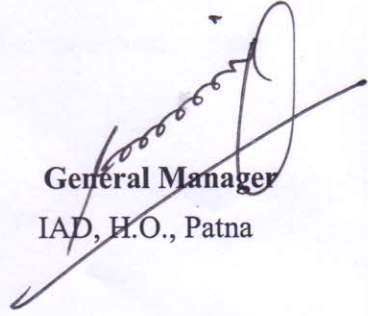
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- viii) Sound health, i.e. he/she must be medically fit to carry out the assignment of concurrent audit (a certificate from a MBBS Doctor be submitted).
- ix) It is pure & temporary contractual assignment and does not guarantee of entitling for any regular employment.
- x) The assignment of concurrent audit shall be given initially for a period of 1 year and in case of satisfactory performance, it may be extended by 1 year, at Bank's discretion.
- xi) Assignment will be subject to review on quarterly basis as on the last day of March, June, September and December by HO.
- xii) Last date for submission of application **in the required Performa (Annexure: A)** is **31st Dec 2019**, Where as those person who are also eligible up to **31th Jan 2020** can also apply for the same.
- xiii) Other terms & conditions of empanelment will be informed at the time of joining.

Address for submission of application:

Chief Manager,
Inspection & Audit Department,
Dakshin Bihar Gramin Bank,
Head Office: Shri Vishnu Commercial Complex,
NH-30, Asochak, Patna-800016


General Manager
IAD, H.O., Patna